



AMARGOSA VALLEY TOWN BOARD MEETING

AGENDA

Amargosa Community Center
1640 E. Farm Road, Amargosa Valley, NV 89020
Thursday 22 Sept 2022 @ 7:00 PM

Scott Harris, Chairman
John Bosta, Vice Chairman
Trevor Dolby, Town Clerk
Richard Claessens, Member
Mike Cottingim, Member

NOTE: All items are approximate except for items on the agenda at a specific time. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed. **NOTICE:** It is anticipated that the items of business before the Town Board September 22, 2022 will be fully completed on that date. However, should item(s) not be completed, it is item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.

Public Comment during the Town Board Meeting on September 22, 2022, will be for all matters, off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Amargosa Community Center 1640 E. Farm Road, ~ Amargosa Library 1660 E. Farm Road, ~ Amargosa Clinic 1690 E. Farm Road, ~ American First National Bank, 1600 S. Highway 373, ~ U.S. Post Office 750 E. Sage Avenue, ~ Amargosa Senior Center, 880 E. Desert Seniors Lane, Amargosa Valley, NV 89020.

Support documentation for the items on the agenda, provided to the Town Board is available to members of the public upon request, contact Marley Mendoza @ (775) 372-5459 or mdeputytownclerk@gmail.com Amargosa Valley Town Office, 1640 E. Farm Road, Amargosa Valley, NV 89020,

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office @ (775) 372-5459 or mdeputytownclerk@gmail.com prior to the meeting. You can also watch us live streaming thru YouTube on our own Amargosa Valley Town Office Channel

ITEM # SUBJECT

AMARGOSA VALLEY TOWN BOARD

- 1. Pledge of Allegiance
- 2. Approval of the Agenda for 22 Sept, 2022 (**Non-action item**)
- 3. GENERAL PUBLIC COMMENT (up to three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item (FIRST). PLEASE STATE AND SPELL YOUR LAST NAME
- 4. **Reports**
 - A. **Town Office Report (Vouchers, Employment, Email)**
Action Item. Discussion and deliberation Possible Action . approve Vouchers Cottingim & Dolby
 - B. **Fire Department Report (Monthly Report)**
 - C. **Cemetery Report (Monthly Report)**
 - D. **Planning Committee (Past or Future Meetings and topics)**
 - E. **Tourism and Economic Committee** (past events, future events)
 - F. **Senior Center Report (Monthly Report and/or other concerns)**
 - G. **Events Committee Report** (upcoming Trunk-or-Treat)

Old Business

- 5. Hire Katelynn Stone as **Interim** Fire Administrative Assistant. Background: in previous meetings we have budgeted this position & approved a job description. Just until the hiring process is completed. We are waiting for / hoping for more applicants. Chief Jensen

New Business

- 6. **For Possible Action -**
 - A. Closure of meeting, pursuant to NRS 241.015(3)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation.
 - B. **For Possible Action** - The Board will meet in closed session pursuant to NRS 241.030(1) to consider personnel matters.
- 7. **Action Item Reconvene Open Session**

- 8. For Possible Action - Discussion, deliberation, possible action:** Adopt a stipend program for volunteers – 5 \$ per run , lump sum to be paid on December 1st of each year . Fiscal impact \$ 4,000 to \$ 5,000 per year depending on run volume. Chief Jensen
- 9. Action Item. Discussion, deliberation, possible action:** Approval of minutes for 11 Aug 2022. See back-up . Dolby
- 10. Action Item. Discussion, deliberation, possible action:** Approval of minutes for 25 Aug 2022. See back-up. Dolby
- 11. Action Item. Discussion, deliberation, possible action:** RE- Key the community building. (Work – order in with the county) . Approve cost, choose between conventional key or sypher lock. Harris
- 12. Action Item. Discussion, deliberation, possible action:** Approve cost and purchase of one or more Ice Machines (community building & concession building). Cottingim
- 13. Action Item. Discussion, deliberation, possible action:** Approve cost and purchase of New or leased Xerox Machine (contract). Cottingim
- 14. Action Item. Discussion, deliberation, possible action:** Call for county Finance to re-issue a town Credit card. Background: We canceled our card back in June. New card to remain in the Possession of the Chairman. Dolby
- 15. Action Item. Discussion, deliberation, possible action:** Re- establish Petty cash box. Contact county finance to Issue a check that we can cash at the bank. Background: there has been no petty cash since sometime last year. Town Newsletter mail-outs have be financed some other way (they can't invoice and the amount is slightly different every month and not predictable, so it becomes a cash item). And or , approve a cash advance (\$500 , \$1500 has already been approved for the whole event) on the Trunk-or-Treat for candy & hot dogs , etc . Approve a petty cash procedure. Dolby
- 16. Action Item. Discussion, deliberation, possible action Approve** a letter to the A.G.'s office explaining corrective action on missing Minutes from earlier this year. Background: We got correspondence from the A.G.'s office a few months ago regarding an O.M.L. complaint that minute from meetings earlier this year are not on the town web-site. Dolby
- 17. Action Item. Discussion, deliberation, possible action.** Hire a Deputy Town Clerk. Specify Wage rate and office hours.
- 18. Action Item. Discussion, deliberation, possible action.** Consider issuing a business license to Thriving Warrior Halfway house on Anvil) . Ask the county planning office for a copy of their SUP .
- 19. GENERAL PUBLIC COMMENT** (up to three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item (FIRST). PLEASE STATE AND SPELL YOUR LAST NAME.
- 20. Board Members/Deputy Town Clerk's Comments** (This item is limited to announcements or topic proposed for future workshops/agendas).
- 21.** Selection of Date, place and time of the **next board meeting**. Perhaps 20 or 27 October. There are only four Thursdays in October .
- 22. Adjourn**